



# DIRECT PAY AUTHORIZATION

To participate in Direct Pay please complete this form and return to:

City of La Center  
Utility Department  
214 E. 4<sup>th</sup> St.  
La Center, WA 98629

\_\_\_\_\_  
Customer Name

\_\_\_\_\_  
Customer Account Number  
(as it appears on your billing)

\_\_\_\_\_  
Service Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
Telephone Number

I/we agree to the terms of authorization and authorize the City of La Center Finance Department to request deductions from my/our account and the financial institution below to transfer payment in the amount of my monthly utility bill to the City of La Center on the due date. This authorization is to remain in full force and effect until the City of La Center has received written notification from me (or either of us) of its termination in such time as to afford the City of La Center and Financial Institution a reasonable opportunity to act on it.

**Please attach a VOIDED blank check  
to ensure your numbers are entered correctly**

\_\_\_\_\_  
Bank Name

\_\_\_\_\_  
Name(s) on Account

\_\_\_\_\_  
Bank Account Number

\_\_\_\_\_  
Bank Routing Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature(s)

# CITY OF LA CENTER

## Hassel Free Way To Pay: Direct Pay

### 1. City of La Center

- a. Will deduct the current charges of the customer's utility bill from the customer's bank account on the 20th of each month or the nearest date after if the 20th lands on a weekend.
- b. There are no fees to utilize Direct Pay
- c. The City will notify customers in writing at least one month prior to a change in the base billing amount, i.e. rate increases.
- d. If funds are not available at the scheduled time of debiting, an NSF fee of \$10.00 will be assessed to the customer's account.

### 2. The Customer may:

- a. At any time, terminate this authority as to future payments by giving written notice of termination to the City of La Center and to the customer's bank if required.
- b. Stop payment of any direct debit to be initiated under this authority by City of La Center by giving written notice to their bank prior the direct debit being paid by the bank.

### 3. The Customer acknowledges that:

- a. This authority will remain in full force and effect in respect of all direct debits made from my/our account in good faith notwithstanding my/our death(s), bankruptcy or other revocation of this authority until actual notice of such event is received by the City of La Center and my/our bank.
- b. In any event this authority is subject to any arrangement now or hereafter existing between me/us and the bank in relation to my/our account.
- c. Any disputes as to the correctness or validity of an amount debited to my/our account shall not be the concern of the bank except in so far as the direct debit has not been paid in accordance with the authority. Any other disputes lie between me/us and the City of La Center.
- d. Where the bank has used reasonable care and skill in acting in accordance with the authority, the bank accepts no responsibility or liability in respect of:
  - The accuracy of information about Direct Debits on bank statements
  - Any variations between notices given by the City of La Center and the amounts of Direct Debit
- e. If you would like to opt out of receiving paper copies of your bill after signing up for direct debit please check this box

If you have any questions or would like more information please contact the utility billing department 360-263-2782.