

**LA CENTER CITY COUNCIL
APPLICATION PACKET
POSITION #1**

Thank you for your interest in serving the community as a member of the La Center City Council.

The deadline for filling the Council vacancy is July 29, 2021. The timeline for the application is as follows:

Thursday, July 29, 2021: Application packets due to the City Clerk by 5:00 pm. No applications will be accepted after the deadline.

The date for interviews will be at a City Council meeting held at 6:30 PM on Wednesday, August 11, 2021.

To be considered, your application packet must be completed and received by the City Clerk at La Center City Hall, 214 E. 4th Street, La Center, WA 98629 by 5:00 p.m. **Thursday, July 29, 2021.** Application packets received **after 5:00 pm will not be accepted.** Additional written information after this date will not be accepted, unless requested by the City Council.

Candidates will be notified if they are selected for an interview.

Please submit the following items:

<ul style="list-style-type: none">• Application Form (see page 3)• Answers to the application questions (see page 2)• Additional supportive information (optional)	For further information, please contact Maria Swinger-Inskeep, City Clerk at 360-263-8663 or clerk@ci.lacenter.wa.us
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Councilmember Eligibility, Requirements & Public Disclosure

To be eligible to be appointed to the La Center City Council, you:

- Must have continuously resided within the La Center city limits for a minimum of one year prior to your appointment to the Council, and
- Must be a registered voter.
- Must be a U.S. citizen.

If you hold, participate in or are involved in any contract(s) with the City of La Center, please explain your involvement in your application.

Please note that:

- Once a Councilmember application packet is filed with the City, it is a public record available to the public.
- Application packets received from all candidates who meet the minimum requirements of State law, will be posted on the City of La Center website as part of the Council's meeting packet the week of the interview.
- If appointed, you will be required by state law to file financial disclosure statements with the Washington Public Disclosure Commission (www.pdc.wa.gov).

City Council Duties & Compensation

The La Center City Council is the legislative authority of the City of La Center. The City operates under a Mayor-Council form of government. The five-member City Council serves as the legislative body of the City. The Council is responsible for setting policy, adopting the annual budget, adopting laws, and determining the services to be provided and the funding levels for those services.

Councilmember duties include, but are not limited to:

- Attendance is required at regular City Council meetings, which are held on the second and fourth Wednesdays of each month starting at 6:30 p.m. In addition, City Council Workshops are held throughout the year. From time to time, the City Council or Mayor may call special City Council meetings.
- Councilmembers are expected to serve on Council Committees, regional boards and commissions, and to represent the City Council at various community functions. These various meetings and functions occur normally during the evenings, but may also occur on some weekends, and during some week days.
- Some travel is expected locally, regionally, and/or within the State of Washington, involving various organizations of which the City of La Center is a member. Councilmembers may also at their discretion travel and attend training, education and/or participate in other organizations at the local, regional, state, or in some instances on the national level.

The monthly Councilmember stipend as of January 1, 2021 is \$200.00 per month plus \$50 per meeting (caps at 40 meetings per year).

Application Questions

Each Candidate should include answers to the following questions with their application:

1. Please give a brief summary of your background and experience, including education, work history and civic engagement activities.
2. Why are you seeking appointment to the City Council? What do you feel your qualifications are for the position?
3. Is there anything in your background that would attract heightened public scrutiny if undisclosed and later discovered?

In addition to the required application, candidates may also submit additional supportive information, such as a list of endorsements, up to three (3) letters of reference, and other pertinent materials. Endorsements and letters of reference should include contact information for the person(s) supporting the candidate.

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APPLICATION PACKET FOR APPOINTMENT
POSITION #1

(Please type or print)

Applicant Name _____

Residence Address _____

Home Phone _____ Work Phone _____

E-Mail _____ Cell Phone _____

- I am a U.S. citizen and a registered voter.**
- I have continuously lived in the City of La Center for at least 1 year prior to appointment.**

Please return this form, answers to the application questions and any correspondence to
La Center City Clerk
201 E. 4th St.
La Center, WA 98629

Or email to clerk@ci.lacenter.wa.us
no later than 5:00 p.m. on Thursday, July 29, 2021.
Application packets received after 5:00 pm will not be accepted.