



Checks Payable

9.28.16

Accounts Payable:

<u>Checks: 21713 thru 21741</u>	<u>25,978.76</u>
<u>Checks: 21745 thru 21789</u>	<u>64,342.72</u>
<u>Direct Deposit (ACH) 9.15.16</u>	<u>56,971.23</u>
<u>Taxes (Fed, FICA & Medi)</u>	<u>22,333.37</u>
<u>Benefits: DRS (ACH)</u>	<u>16,018.80</u>
<u>Benefits: Checks 21742 thru 21744</u>	<u>11,737.42</u>
Total Checks Payable:	<u><u>197,382.30</u></u>

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of La Center

Finance Director

Council Member's Approval:

We, the undersigned Council Members of the City of La Center of Clark County, Washington, do hereby certify that the checks identified above are approved for payment.

Accounts Payable

Checks by Date - Detail by Check Date

User: jfowler
 Printed: 9/22/2016 11:50 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
21713	Accela,S	Accela,Inc.#774375	09/12/2016	
	8.31.16	services		1,057.30
	8.31.16	services		288.35
Total for Check Number 21713:				1,345.65
21714	Aramark	Aramark Uniform Service	09/12/2016	
	862484898	uniforms		16.26
	862495364	uniforms		16.26
	862495369	janitorial		18.48
	862505787	uniforms		16.26
	862505788	janitorial		16.23
	862505790	janitorial		34.86
	862505791	building maint		16.23
	862505792	janitorial		18.48
862516222	janitorial	16.23		
Total for Check Number 21714:				169.29
21715	BGCity	City of Battle Ground	09/12/2016	
	852	legal misc		80.00
Total for Check Number 21715:				80.00
21716	BlumUni	Galls,LLC	09/12/2016	
	005858550	uniform purchase		6.50
	005880823	uniform purchase		6.50
Total for Check Number 21716:				13.00
21717	BruceBis	Bruce P. Bischof	09/12/2016	
	160114	prof services		726.75
Total for Check Number 21717:				726.75
21718	CCAud	Clark County Auditor	09/12/2016	
	220004492	legal misc		104.85
Total for Check Number 21718:				104.85
21719	ChuckJ	Chuck Jones Unlimited Motorsports,LLC	09/12/2016	
	16394	vehicle maint		21.56
Total for Check Number 21719:				21.56
21720	Comcast	Comcast Cable	09/12/2016	
	0583670	services		210.91
	0585865	services		237.21
Total for Check Number 21720:				448.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
21721	CPU	Clark Public Utilities	09/12/2016	
	72066137	water		45.94
	72066319	elec lift#3		101.38
	72066327	elec lift#2		69.04
	72066376	water		15.68
	72066376	elec		117.40
	72066640	elec		259.77
	72066640	water		54.71
Total for Check Number 21721:				663.92
21722	CRWD 0139036	Clark Regional Wastewater stormwater	09/12/2016	444.93
Total for Check Number 21722:				444.93
21723	harry 106309	Harry's Lawn & Power Equipment grounds maint	09/12/2016	197.19
Total for Check Number 21723:				197.19
21724	HHPR 38569	Harper Houf Peterson Righellis Inc. roundabout-4th street	09/12/2016	8,396.94
Total for Check Number 21724:				8,396.94
21725	LloydH 507	Lloyd N.Halverson council retreat	09/12/2016	1,014.00
Total for Check Number 21725:				1,014.00
21726	Lockwood cc deposit	Lockwood Creek Park Homeowners cleaning deposit refund	09/12/2016	50.00
Total for Check Number 21726:				50.00
21727	Madden 428167 428317 428389 428511	Madden Industrial Craftsmen,Inc. prof services-temp prof services-temp prof services-temp prof services-temp	09/12/2016	917.78 1,071.86 1,453.71 830.69
Total for Check Number 21727:				4,274.04
21728	MCK 50295	MCK Tool & Supply materials	09/12/2016	315.89
Total for Check Number 21728:				315.89
21729	Nextwork 2823	Nextworks,LLC it services	09/12/2016	2,030.38
Total for Check Number 21729:				2,030.38
21730	NWNat 9399726	NW Natural Gas nw natural	09/12/2016	17.71
Total for Check Number 21730:				17.71
21731	OneCall 6089073	One Call Concepts locates	09/12/2016	44.88

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 21731:	44.88
21732	Parr 26332134	Parr Lumber Co materials	09/12/2016	36.13
			Total for Check Number 21732:	36.13
21733	PhoenixA 21619 21778 22475	Phoenix Asphalt Maint. Inc. surface repair supplies surface repair supplies surface repair supplies	09/12/2016	2,656.60 929.50 250.00
			Total for Check Number 21733:	3,836.10
21734	Quill 8568770	QUILL Corporation supplies	09/12/2016	115.62
			Total for Check Number 21734:	115.62
21735	Reflect 1188544	Reflector, The advertising-ord,resolutions	09/12/2016	235.15
			Total for Check Number 21735:	235.15
21736	UB*00090	CHRISTINE LIPINSKI Refund Check	09/12/2016	41.87
			Total for Check Number 21736:	41.87
21737	UB*00091	TAMARA SPEK Refund Check	09/12/2016	25.03
			Total for Check Number 21737:	25.03
21738	usa b 963922	USABluebook operations	09/12/2016	587.68
			Total for Check Number 21738:	587.68
21739	VAIRKKO 3907	VAIRKKO prof services	09/12/2016	24.00
			Total for Check Number 21739:	24.00
21740	WASTE 13207005	Waste Connections waste connections	09/12/2016	173.76
			Total for Check Number 21740:	173.76
21741	WoodAuto 083116 924399 929108 929112 929847	Woodland Auto Supply, Inc. vehicle maint-fees vehicle maint vehicle maint materials vehicle maint	09/12/2016	2.04 23.95 69.81 117.69 330.83
			Total for Check Number 21741:	544.32
			Total for 9/12/2016:	25,978.76

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Report Total (29 checks);	25,978.76

Accounts Payable

Checks by Date - Detail by Check Date

User: jfowler
 Printed: 9/22/2016 11:51 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
21745	ADVAN 236857	Advantage Protection alarm system	09/26/2016	128.55
Total for Check Number 21745:				128.55
21746	ALS Envi 51-355959-0 51-356727-0	ALS Environmental lab supplies lab supplies	09/26/2016	280.00 779.00
Total for Check Number 21746:				1,059.00
21747	Aramark 862516220 862516221 862516223 862516224 862516225 862526892 862526893 862526894 862526895 862526896 862526897 862538598	Aramark Uniform Service uniforms janitorial janitorial building maint janitorial uniforms janitorial janitorial janitorial building maint janitorial janitorial	09/26/2016	16.26 16.23 34.86 200.81 18.48 16.26 16.23 16.74 34.86 16.23 18.48 16.23
Total for Check Number 21747:				421.67
21748	AWebb 239897X	Alan Webb Chevrolet vehicle maint	09/26/2016	52.53
Total for Check Number 21748:				52.53
21749	BGCity 855 855	City of Battle Ground legal misc court costs	09/26/2016	12.00 3,874.08
Total for Check Number 21749:				3,886.08
21750	BlumUni 005985876 005986845 005987546 005993849	Galls,LLC uniforms uniforms uniforms uniforms	09/26/2016	454.91 64.99 18.85 41.12
Total for Check Number 21750:				579.87
21751	CCT 09-01-16	Clark County Treasurer school impact fees	09/26/2016	4,111.00
Total for Check Number 21751:				4,111.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
21752	Cemex 9434049371	Pacific Rock Products LLC materials	09/26/2016	567.34
Total for Check Number 21752:				567.34
21753	CH2MAppl A16-2220	CH2M Hill INC lab supplies	09/26/2016	1,175.00
Total for Check Number 21753:				1,175.00
21754	chev 48440730 48440730	Chevron & Texaco Card Services fuel fuel	09/26/2016	104.49 432.28
Total for Check Number 21754:				536.77
21755	ChrisMur cc deposit	Craig Murray cleaning deposit refund replacement check/lost	09/26/2016	50.00
Total for Check Number 21755:				50.00
21756	CityWood 2016-026-CT	City of Woodland inspector- prof services	09/26/2016	917.75
Total for Check Number 21756:				917.75
21757	Col-Lith 26199	Columbia Litho,Inc operating supplies	09/26/2016	268.83
Total for Check Number 21757:				268.83
21758	Comcast 0001764 0586038 0586079 0586236 0586327	Comcast Cable services services services services services	09/26/2016	2.03 69.95 165.39 176.02 170.39
Total for Check Number 21758:				583.78
21759	ComcastB 45775130 45775130 45775130 45775130	Comcast Business phones phones phones phones	09/26/2016	96.83 128.80 112.60 16.10
Total for Check Number 21759:				354.33
21760	CPP PREC 21274	Columbia Precast Products LLC materials	09/26/2016	449.86
Total for Check Number 21760:				449.86
21761	CPU 71267058 71609515 71613574 71616684 71617864 71617872 71618524 71618524	Clark Public Utilities elec elec elec elec water elec water elec	09/26/2016	182.85 26.85 375.12 277.56 157.98 38.71 21.05 42.94

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 21761:	1,123.06
21762	CPU 71611669 71618110 71618110 72064371 72065485	Clark Public Utilities elec water elec water elec	09/26/2016	37.63 57.60 132.80 78.32 4,539.60
			Total for Check Number 21762:	4,845.95
21763	Darwin Coda	Darwin Scheel barbershop in the park	09/26/2016	400.00
			Total for Check Number 21763:	400.00
21764	E2 08.01.16-08.31.	E2 Land Use Planning Services,LLC prof services planner	09/26/2016	8,682.32
			Total for Check Number 21764:	8,682.32
21765	Fastenal WAWOA55266	FASTENAL materials	09/26/2016	96.48
			Total for Check Number 21765:	96.48
21766	GROVER HA35570	Grover Electric and Plumbing materials	09/26/2016	34.72
			Total for Check Number 21766:	34.72
21767	h&hwood 0074605 0074606 0074700	H&H Wood Recyclers,Inc. grounds maint grounds maint grounds maint	09/26/2016	79.75 40.11 82.50
			Total for Check Number 21767:	202.36
21768	HODepo 7080345 7104740	Home Depot Credit Service materials materials	09/26/2016	28.60 146.72
			Total for Check Number 21768:	175.32
21769	Madden 428598 428693	Madden Industrial Craftsmen,Inc. prof services-temp prof services-temp	09/26/2016	1,071.86 428.74
			Total for Check Number 21769:	1,500.60
21770	Mayes 0816P16211	Mayes Testing Engineers,Inc. sewer line roundabout	09/26/2016	867.00
			Total for Check Number 21770:	867.00
21771	neoFunds 11249371	NEOFunds by Neopost postage	09/26/2016	800.00
			Total for Check Number 21771:	800.00
21772	Neopost N6125876	MAIL FINANCE postage lease	09/26/2016	169.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	N6125876	postage lease		313.89
Total for Check Number 21772:				482.92
21773	NWNat 11289139 16820268 18188177 20834339 8353831	NW Natural Gas nw natural nw natural nw natural-gen nw natural nw natural	09/26/2016	71.25 1,297.89 52.20 19.67 23.23
Total for Check Number 21773:				1,464.24
21774	Parr 26332778	Parr Lumber Co materials	09/26/2016	56.02
Total for Check Number 21774:				56.02
21775	PNCWA 463	PNCWA training	09/26/2016	595.00
Total for Check Number 21775:				595.00
21776	Quill 8938297 8941216	QUILL Corporation supplies supplies	09/26/2016	37.78 48.77
Total for Check Number 21776:				86.55
21777	ReeveKea 21215 21216 21216	Reeve Kearns PC prof services prof services prof services-tribal	09/26/2016	4,760.20 3,627.00 3,432.00
Total for Check Number 21777:				11,819.20
21778	SalmonCr 75458	Barrett R Van Zerper uniform cleaning	09/26/2016	16.26
Total for Check Number 21778:				16.26
21779	Siren 09.21.16	Sirennet.com sales & use tax-sirennet	09/26/2016	494.32
Total for Check Number 21779:				494.32
21780	SoundEmp 2016060	Sound Employment Solutions,Inc prof services-Janice Corbin	09/26/2016	5,452.84
Total for Check Number 21780:				5,452.84
21781	SSprings 090116 090116	Crystal & Sierra Springs supplies supplies	09/26/2016	152.78 139.51
Total for Check Number 21781:				292.29
21782	SWWHum 4104	SW Washington Humane Society animal control	09/26/2016	90.00
Total for Check Number 21782:				90.00
21783	TDSPhone	TDS Telecom	09/26/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	3602633393	services		41.99
Total for Check Number 21783:				41.99
21784	Texaco 8000197718609 8000197718609	Texaco/Shell fuel fuel	09/26/2016	1,114.01 574.79
Total for Check Number 21784:				1,688.80
21785	TKO SERV 8051 8051 8051	TKO SERVICES LLC janitorial janitorial janitorial	09/26/2016	372.86 372.87 372.87
Total for Check Number 21785:				1,118.60
21786	tmjwpllc 7252 7253	Tupper Mack Wells PLLC prof services-sara mack prof services-sara mack	09/26/2016	1,706.25 4,532.50
Total for Check Number 21786:				6,238.75
21787	UPS 000095YW42376	UPS postage	09/26/2016	13.14
Total for Check Number 21787:				13.14
21788	WASTE 13207789 13208100 13210057 13214167	Waste Connections waste connections waste connections waste connections waste connections	09/26/2016	186.22 58.74 139.45 32.73
Total for Check Number 21788:				417.14
21789	WTrueV A170530 B157600	Woodland True Value materials minor equip	09/26/2016	95.88 8.61
Total for Check Number 21789:				104.49
Total for 9/26/2016:				64,342.72
Report Total (45 checks):				64,342.72

Accounts Payable

Checks by Date - Summary by Check Date

User: jfowler
Printed: 9/22/2016 11:52 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
21742	KPERM	Kaiser Foundation Health Plan	09/19/2016	11,293.92
21743	ORRev	Oregon Dept. of Revenue	09/19/2016	193.50
21744	WA Suppo	Washington State Support Regis	09/19/2016	250.00
Total for 9/19/2016:				11,737.42
Report Total (3 checks):				11,737.42



**CITY OF LA CENTER CITY COUNCIL
REGULAR MEETING
September 14, 2016**

*These minutes are
considered a
DRAFT copy until
approved by the
City Council*

REGULAR MEETING:

1. Mayor Thornton called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:**

Council:

Councilmember Birdwell-Currey	Present
Councilmember Luiz	Present
Councilmember Williams	Present
Councilmember Valenzuela	Present
Councilmember Cerveny	Present
Mayor Thornton	Present

Staff:

Marc Denney, Chief of Police
Daniel Kearns, City Attorney
Suzanne Levis, Finance Director/Clerk
Jeff Sarvis, Public Works Director

Guests:

Doug Boff	Al Filla
Skip Carlson	Theresa Filla
Jack & Rosemary Davis	Nelda Perryman
Karla Edwards	Doug Quinn
Michael Edwards	

4. **CONSENT AGENDA**
 - A. **APPROVAL OF CLAIMS/ADJUSTMENTS – 09.14.16**
 - B. **REGULAR MEETING MINUTES – 08.24.16**

MOTION MADE BY COUNCILMEMBER WILLIAMS, SECONDED BY COUNCILMEMBER CERVENY AND CARRIED UNANIMOUSLY TO APPROVE THE SEPTEMBER 14, 2016 CONSENT AGENDA.



**CITY OF LA CENTER CITY COUNCIL
REGULAR MEETING
September 14, 2016**

*These minutes are
considered a
DRAFT copy until
approved by the
City Council*

5. COUNCIL STAFF REPORTS/ANNOUNCEMENTS.

A. MAYOR'S REPORT.

- Mayor Thornton provided the following updates for meetings of City Council and the Planning Commission:
 - On August 27, City Council held a follow-up retreat/meeting on strategic planning. Lloyd Halverson facilitated. Topics included sewer line financing, the 4th street roundabout, subarea plan for the I-5 junction (economic development plan), annual budget process, and the Water Trail Park.
 - On August 31, City Council and the Planning Commission held a joint Work Session to discuss amendments to the Park, Recreation and Open Space Master Plan. A public hearing will be scheduled later this year.
 - On September 1 and 8, City Council conducted Work Sessions to discuss the City's 2017 budget and focused on projected revenues, expenditures, and a five-year forecast. The next Work Session on the budget is scheduled for September 29, 6:00 p.m. at the Public Works Office.
 - The City's Budget Advisory Committee continues to meet, as part of the budget process.
- The Mayor Town Hall meeting was held September 7. Citizens who attended shared comments and ideas. The next meeting is scheduled for October 5 at 6:30 p.m., Public Works office.
- Mayor Thornton recognized Councilor Sandra Day of Ridgefield and Commissioner Joe Melroy of the Port of Ridgefield, who were in attendance.
- The City is seeking one volunteer to serve as the City's representative on the Clark County Arts Commission. The current term for the position is effective immediately through December 31, 2017, after which the candidate will have the option to renew for a four-year term.
- A Proclamation declaring September 17-23, 2016 as Constitution Week was read into the record commemorating the 229th anniversary of the drafting of the Constitution. Constitution Week is an annual event initiated by the Daughters of the American Revolution. Council unanimously approved the adoption of the Proclamation.



**CITY OF LA CENTER CITY COUNCIL
REGULAR MEETING
September 14, 2016**

*These minutes are
considered a
DRAFT copy until
approved by the
City Council*

B. ATTORNEY’S REPORT. City Attorney Dan Kearns provided legal updates. The City filed a Motion to Dismiss Issues Relating to Annexed Lands and a Motion to Supplement the Record with annexation documents for the approximate 56 acres at the I-5 junction in the Growth Management Hearings Board appeal. Several parties have intervened in the case. A prehearing conference is scheduled for September 16. A full hearing is expected in January 2017.

C. COUNCIL COMMENTS.

- **COUNCILMEMBER BIRDWELL-CURREY** – None.
- **COUNCILMEMBER LUIZ** – None.
- **COUNCILMEMBER WILLIAMS** – None.
- **COUNCILMEMBER VALENZUELA** noted that traffic in school zones is being surveilled by the Police Department during rush hours.
- **COUNCILMEMBER CERVENY** – None.

D. STAFF REPORTS.

- **POLICE CHIEF MARC DENNEY, POLICE DEPARTMENT.** Chief Denney emailed the September 2016 *Monthly Blotter* to Councilmembers which included crime statistics for August 2016 as well as other PD highlights (a copy of which is made a part of these minutes and available on file). Chief Denney thanked the Our Days Committee for organizing the festival—the event proceeded safely with only minor traffic delays. The new school year brings parking and speeding violations in the school zones. Drivers were warned to use designated parking areas when attending football games and to stay alert at the new crosswalks in the school zones. An unfortunate fatal drowning occurred recently at Paradise Park, and it was advised for people to take advantage of the free life vests provided at recreational areas.

DIRECTOR JEFF SARVIS, PUBLIC WORKS DEPARTMENT. Director Sarvis emailed the September 2016 issue of *In the Works* to Councilmembers (a copy of which is made a part of these minutes and available on file). Development and other updates were outlined in the report. Sewer line design and financing is progressing and it is anticipated to be brought before City Council in October; the informational meetings between Swinerton Builders and the City continue to occur biweekly; the sanitary sewer line was completed last month; a roadway vacation will be presented to Council in October; work on the Water Trail Park continues.



**CITY OF LA CENTER CITY COUNCIL
REGULAR MEETING
September 14, 2016**

*These minutes are
considered a
DRAFT copy until
approved by the
City Council*

6. CITIZEN'S PUBLIC COMMENT.

NELDA PERRYMAN, 824 E PIONEER LOOP, asked about the restriction on alcohol in the Community Center. Finance Director Levis stated City Council recently adopted a resolution that prohibits the consumption of alcohol in the City's Community Center to be consistent with the La Center Municipal Code prohibiting the same in parks. Also, potential liability issues for the City are a concern with the consumption of alcohol on City property.

7. PRESENTATIONS.

A. CLARK PUBLIC UTILITIES PROJECT UPDATES – DOUG QUINN (CPU). Doug Quinn, Director of Water Services, was in attendance to present water supply project updates and provided Council with a summary report, a copy of which is made a part of these Minutes and available on file. Topics covered were demographics and supply information, regional regulations, customer growth and demand as well as the Capital Plan (prioritization, Paradise Point Well Field, La Center investments, long-range overview, and Capital Investment Metrics).

8. ITEMS REMOVED FROM THE CONSENT AGENDA – None.

9. UNFINISHED BUSINESS – None.

10. NEW BUSINESS – None.

11. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS – None.

12. ADJOURNMENT.

Meeting was adjourned at 8:04 p.m.

Mayor Greg Thornton

Suzanne Levis, Finance Director/Clerk

Staff Report

To: Mayor Thornton, La Center City Council
From: Suzanne Levis, Finance Director/Clerk
Date: September 28, 2016
Re: Staff report

Update on Sewer Line Financing

City staff, Cowlitz Indian Tribe and Mohegan Indian Tribe staff and consultants (Nancy Neraas, Foster Pepper, City bond counsel; and David Trageser, D.A. Davidson & Co., City financial advisor) have been working on finalizing the bond documents. The bond Ordinance is now tentatively scheduled for adoption at the October 26th City Council meeting, and Nancy Neraas will be there to present and answer any questions.

3rd Quarter Financial Report

The close of the 3rd quarter 2016 is at the end of this current month. The report for the 3rd quarter financial status will be presented at the October 26th City Council meeting. At that meeting, there may be a 2017 budget amendment presented as well. The budget amendment will be for the strategic plan for economic development at the junction, and Eric Eisemann, Planning Consultant, will be presenting same to Council at a TBD date. Once we have a finalized scope and cost, both the plan and the budget amendment will be presented to Council for approval.

2017 Budget

Just a reminder—the next City Council budget work session is scheduled for Thursday, September 29, 2016 at 6 p.m. at the Public Works office. Attached please find a copy of the statutory dates for the budget process—the City is in full compliance with this schedule.

The City will be holding two public hearings in October for revenue sources. Only one meeting is (statutorily) required; however, since the City is contemplating enacting some new taxes for 2017, it was determined to hold two public hearings to allow the public more opportunities to comment.

Steps in Budget Preparation	State Law Time Limitations	Actual 2016 Date
1. Request by City Clerk to all department heads to prepare detailed estimates of revenues & expenditures for the next calendar year	By second Monday in September	Sept 12
2. Estimates are to be filed w/City Clerk	By 4 th Monday in September	Sept 26
3. Estimates are presented to the Mayor for modifications, revisions, or additions. City Clerk must submit to Mayor the proposed preliminary budget setting forth the complete financial program, showing expenditures requested by each department and sources of revenues by which each such program is proposed to be financed.	On or before the first business day in the third month prior to the beginning of the fiscal year	Oct 3
4. Mayor provides Council with the current information on estimates of revenues from all sources as adopted in the budget for the current year. The Mayor also provides the Council with the City Clerk's proposed preliminary budget setting forth the complete financial program, showing expenditure requested by each department and sources of revenue by which each such program is proposed to be financed	No later than the 1 st Monday in October	Oct 3
5. Public hearing on revenue sources / setting property tax levies (HB 1048, Ch. 52 Laws of 2005 and RCW 84.52.070) The City Council must hold a public hearing on revenue sources for the coming year's budget, including consideration of possible increases in property tax revenues (RCW 84.55.120). After the hearing, a city may choose to pass an ordinance at the same meeting authorizing a property tax increase in terms of dollars and percent to comply with Referendum 47. ➤ Public Hearing on revenue sources: October 12 & October 26 ➤ Adoption of Ordinance: October 26	Before the City Council votes on the property tax levy Deadlines for levy setting are in #8 below	Oct 12 Oct 26
6. The Mayor prepares the preliminary budget and budget message (a statement of the recommended financial policies and programs of the City for the ensuing fiscal year) and files with the city legislative body and city clerk (RCW 35A.33.052)	As least 60 days before the ensuing fiscal year	Nov 2
7. The City Clerk 1) publishes notice of filing of preliminary budget and 2) publishes notice of public hearing on final budget once a week for two consecutive weeks	No later than the first two weeks in November	Nov 2 Nov 9
8. Setting property tax levies (HB 1048, Ch. 52 Laws of 2005 and RCW 84.52.070) ➤ Public Hearing on revenue sources: October 12 & October 26 ➤ Adoption of Ordinance: October 26	November 30	Oct 26
9. The City Council must schedule public hearing on the budget	Prior to the final hearing	Nov 9
10. Copies of the proposed (preliminary) budget made available to the public	No later than six weeks before January 1	Nov 18
11. Final hearing on proposed budget	On or before 1 st Monday of December	Nov 23
12. Adoption of budget for 2017	Following the public hearing and prior to the beginning of the ensuing fiscal year	Dec 14
13. Copies of final budget to be transmitted to the State Auditor's Office and to MRCS		After adoption