



## Checks Payable 4.13.16

<u>Accounts Payable:</u>	
Checks: 21141thru 21163	28,221.85
Checks: 21174thru 21191	27,785.56
Visa-March	4,437.87
Comp, Buyouts	2,035.25
Direct Deposit (ACH) 3.31.16	61,393.17
Taxes (Fed, FICA & Medi)	23,945.64
Benefits: DRS (ACH)	17,253.82
Benefits: Checks 21165 thru 21173	36,808.55
<b>Total Checks Payable:</b>	<b>201,881.71</b>

Auditing Officer Certification:

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of La Center

  
\_\_\_\_\_  
Finance Director

Council Member's Approval:

We, the undersigned Council Members of the City of La Center of Clark County, Washington, do hereby certify that the checks identified above are approved for payment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Accounts Payable

## Checks by Date - Detail by Check Date

User: jfowler  
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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
21141	Accela,S 32484 32484	Accela,Inc.#774375 services services	03/23/2016	288.35 1,057.30
Total for Check Number 21141:				1,345.65
21142	Aramark 862168198 862224115 862235321 862246399 862246400 862246401 862246402 862246403	Aramark Uniform Service uniforms janitorial janitorial uniforms janitorial janitorial janitorial building maint	03/23/2016	13.34 32.72 32.72 93.27 10.82 14.48 46.93 56.09
Total for Check Number 21142:				300.37
21143	AWWA/PNC 2016-017	AWWA/PNCWA 2016 EOR Operators Conference	03/23/2016	300.00
Total for Check Number 21143:				300.00
21144	BeaconRo 479	Beacon Rock Architecture high school bleachers	03/23/2016	3,050.00
Total for Check Number 21144:				3,050.00
21145	chev 634492 634492	Chevron & Texaco Card Services fuel fuel	03/23/2016	170.02 61.78
Total for Check Number 21145:				231.80
21146	ColPubli 52463	Columbian Publishing Co. prof services-code	03/23/2016	321.19
Total for Check Number 21146:				321.19
21147	Comcast 0586079 0586236 0586327	Comcast Cable services services services	03/23/2016	165.28 175.95 170.28
Total for Check Number 21147:				511.51
21148	ComcastB 41571525 41571525 41571525 41571525	Comcast Business services services services services	03/23/2016	16.11 112.70 128.88 96.60

← SCHOOL GRANT

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 21148:	354.29
21149	CPU 71267058 71609515 71611669 71616114 71616684 71617864 71617872 71618102 71618110 71618110 71618524 71618524	Clark Public Utilities elec elec elec elec elec stormwater elec irrigation elec water elec water	03/23/2016	191.40 25.00 40.40 25.15 259.08 18.00 92.91 128.30 154.36 52.03 51.03 18.59
			Total for Check Number 21149:	1,056.25
21150	CREDC 2016-18	CREDC membership	03/23/2016	2,500.00
			Total for Check Number 21150:	2,500.00
21151	HODepo 1071483 20832 4582980 564646 6014447 6164216 7560040 8105417	Home Depot Credit Service maint materials minor equip minor equip materials materials maint materials	03/23/2016	6.42 49.73 39.39 159.71 159.22 -50.74 310.80 135.47
			Total for Check Number 21151:	810.00
21152	INTERM 123949	Intermountain Slurry Seal Inc. re-issue stale dated check-retainage	03/23/2016	10,692.47
			Total for Check Number 21152:	10,692.47
21153	MOEN 441565 441566 441570	MOEN MACHINERY COMP. grounds maint grounds maint grounds maint	03/23/2016	549.59 476.32 11.22
			Total for Check Number 21153:	1,037.13
21154	neoFunds 11249371	NEOFunds by Neopost postage	03/23/2016	600.00
			Total for Check Number 21154:	600.00
21155	Neopost N5829336 N5829336	MAIL FINANCE lease lease	03/23/2016	169.03 313.89
			Total for Check Number 21155:	482.92
21156	Parr 26307105	Parr Lumber Co materials	03/23/2016	81.65

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 21156:	81.65
21157	PCSCredi 8306000042	Professional Credit Service prof,services-collection	03/23/2016	1,947.28
			Total for Check Number 21157:	1,947.28
21158	Smarsh 00139428	Smarsh, Inc quarterly services	03/23/2016	210.00
			Total for Check Number 21158:	210.00
21159	SSprings 030116 030116	Crystal & Sierra Springs supplies supplies	03/23/2016	40.48 140.05
			Total for Check Number 21159:	180.53
21160	SuzPC pettycash pettycash pettycash pettycash	Suzanne Levis -pettycash materials misc supplies postage misc supplies	03/23/2016	9.40 22.03 3.74 7.36
			Total for Check Number 21160:	42.53
21161	Texaco 8000197718603 8000197718603	Texaco/Shell fuel fuel	03/23/2016	826.30 180.58
			Total for Check Number 21161:	1,006.88
21162	TKO SERV 3.31.16 3.31.16 3.31.16	TKO SERVICES LLC janitorial janitorial janitorial	03/23/2016	372.87 372.87 372.86
			Total for Check Number 21162:	1,118.60
21163	UPS 000095YW42106 000095YW42106	UPS postage operating supplies	03/23/2016	30.63 10.17
			Total for Check Number 21163:	40.80
			Total for 3/23/2016:	28,221.85
			Report Total (23 checks):	28,221.85

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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
21174	ADVAN 232482	Advantage Protection alarm system	04/05/2016	128.55
Total for Check Number 21174:				128.55
21175	Aramark 862246404 862257577 862257580 862268687 862268690	Aramark Uniform Service janitorial janitorial janitorial janitorial janitorial	04/05/2016	16.84 14.48 16.29 14.48 16.29
Total for Check Number 21175:				78.38
21176	BGCity 825 825	City of Battle Ground court charges jail costs	04/05/2016	3,874.08 480.00
Total for Check Number 21176:				4,354.08
21177	CCT 03.31.16	Clark County Treasurer school impact fees	04/05/2016	6,991.00
Total for Check Number 21177:				6,991.00
21178	CityVan 425646	City of Vancouver-Financial annual swat billing-2016	04/05/2016	3,129.08
Total for Check Number 21178:				3,129.08
21179	Col-Lith 25167 25167	Columbia Litho,Inc billing supplies a/p supplies	04/05/2016	1,615.16 130.08
Total for Check Number 21179:				1,745.24
21180	Comcast 0001764 0586038	Comcast Cable internet cc internet	04/05/2016	6.09 69.95
Total for Check Number 21180:				76.04
21181	Copier 1357703	Copiers Northwest Inc. supplies	04/05/2016	39.23
Total for Check Number 21181:				39.23
21182	CPU 71613574	Clark Public Utilities elec.	04/05/2016	285.80
Total for Check Number 21182:				285.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
21183	Landa 94159	Landa Northwest Inc. grounds maint.	04/05/2016	738.65
Total for Check Number 21183:				738.65
21184	Miller 29344036 29346595	Miller Paint Co. materials materials	04/05/2016	16.38 42.11
Total for Check Number 21184:				58.49
21185	NWNat 11289139	NW Natural Gas nw natural	04/05/2016	176.02
Total for Check Number 21185:				176.02
21186	Pcsmobil 49236 49332 49382	PCS Mobile reporting system reporting system reporting system	04/05/2016	5,745.20 741.46 1,988.06
Total for Check Number 21186:				8,474.72
21187	Quill 369285 4175075 4257964 4258498 4273062	QUILL Corporation supplies-credit supplies supplies supplies supplies	04/05/2016	-46.60 34.65 120.58 46.60 29.26
Total for Check Number 21187:				184.49
21188	Reflect 1128271	Reflector, The ord,sepa, resolutions	04/05/2016	850.83
Total for Check Number 21188:				850.83
21189	Toolkitg 3414	The Toolkit Group,LLC services	04/05/2016	24.00
Total for Check Number 21189:				24.00
21190	Veriz 9761584175	Verizon wireless wireless	04/05/2016	392.22
Total for Check Number 21190:				392.22
21191	WASTE 12783103	Waste Connections waste connections	04/05/2016	58.74
Total for Check Number 21191:				58.74
Total for 4/5/2016:				27,785.56
Report Total (18 checks):				27,785.56

**VISA PYMTS.March 2016**

<b>VENDER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	
	<b>Danielle Bowerman</b>		
ASPEN UNIVERSITY	Officer Education	675.00	
PAYPAL*LAWENFORCE	Subscription	50.00	
WAL-MART	Office Supplies	213.44	
AMAZON.COM	Office Supplies	6.87	
IN*LASER LABS INC	Office Supplies	29.40	
			<b>974.71</b>
	<b>Jeromy Wirkus</b>		
ACE HARDWARE	Materials	27.34	
PORTLAND COMPRESSER	Materials	39.13	
HARBOR FREIGHT	Materials	97.55	
			<b>164.02</b>
	<b>Chris Olsen</b>		
OPTICS PLANET	Uniforms	127.98	
			<b>127.98</b>
	<b>Joe Warren</b>		
WOODLAND SAW & CYCLE	Grounds Maint	58.86	
			<b>58.86</b>
	<b>Jeff Sarvis</b>		
SAFEWAY STORE	Cowlitz/City Meeting	8.98	
			<b>8.98</b>
	<b>David Pettit</b>		
KLEEN WAY JANITORIAL	Materials	6.49	
			<b>6.49</b>
	<b>Sue Lawrence</b>		
WILCO	Minor Tools	301.08	
LONGVIEW AUTO PARTS	Maintenance	95.04	
LONGVIEW AUTO PARTS	Maintenance	37.26	
			<b>433.38</b>
	<b>Alice Peters</b>		
SIRCHIE FINGER PRINT	Operating Supplies	94.92	
SIRCHIE FINGER PRINT	Operating Supplies	93.07	
COLUMBIAN ONLINE	Subscription	18.00	
			<b>205.99</b>
	<b>Suzanne Levis</b>		
ACT*MRSC	Training	25.00	
OFFICEMAX	Supplies	72.60	
AWC	Training	225.00	
MARDI GRAS OUTLET	Beads for Parades	378.35	
			<b>700.95</b>
	<b>Marc Denney</b>		
STAPLES	Operating Supplies	39.99	
VAN METER & ASSOCIATES	Subscription	165.00	
FBI LEEDA INC	Subscription	50.00	
AMAZON MKTPLACE	Capitol -Computer	34.59	
AMAZON MKTPLACE	Capitol -Computer	34.59	
AMAZON MKTPLACE	Capitol -Computer	6.99	
AMAZON MKTPLACE	Capitol -Computer	70.45	
GIH*GLOBALINDUSTRIAL	Office Supplies	499.72	
			<b>901.33</b>
	<b>Naomi Hansen</b>		
USPS	Postage	12.14	
AMAZON.COM	Operating Supplies	82.86	
AMAZON.COM	Operating Supplies	204.84	
AMAZON.COM	Operating Supplies	8.85	
AMAZON.COM	Operating Supplies	16.81	
ALBERTSONS	Planning Commission	7.99	
FRED MEYER	Council Retreat	26.33	
SADIE & JOSIES	Council Retreat	11.50	
AMAZON.COM	Operating Supplies	6.08	
AMAZON.COM	Operating Supplies	62.73	
SADIE & JOSIES	Planning Commission	13.00	
BUCKY'S PIZZA	Council Retreat	110.69	
AMAZON.COM	Operating Supplies	195.11	
AMAZON.COM	Operating Supplies	13.47	
JUNGLEDISK	Server Backup	82.78	
			<b>855.18</b>
	<b>Grand Total</b>	<b>4,437.87</b>	

# Payroll

## ACH Check Register

User: 'jfowler'  
Printed: 03/23/2016 - 7:54AM  
Batch: 00023.03.2016  
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
03/23/2016	0	SCOTTR	Robert Scott	1,446.66
Total Employees:			1	Total: 1,446.66



# Payroll

## ACH Check Register

User: 'jflower'  
Printed: 03/21/2016 - 2:11PM  
Batch: 00022.03.2016  
Include Partial: FALSE



Check Date	Check Number	Employee No	Employee Name	Amount
03/22/2016	0	MCDOG	Gregory McDonald	588.59
Total Employees:			1	Total: 588.59

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## Checks by Date - Summary by Check Date

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Check No	Vendor No	Vendor Name	Check Date	Check Amount
21165	AFLAC	AFLAC	04/04/2016	1,020.14
21166	AWC-Emp.	AWC-Employee Benefits	04/04/2016	30,639.28
21167	AWC-Life	Association of Washington Cities	04/04/2016	109.60
21168	COLCUNIO	Columbia Credit Union	04/04/2016	500.00
21169	EMPSEC	Employment Security Department	04/04/2016	359.91
21170	FIBREFED	Fibre Federal Credit Union	04/04/2016	385.00
21171	L&I	Dept. of Labor & Industries	04/04/2016	2,948.98
21172	ORRev	Oregon Dept. of Revenue	04/04/2016	364.49
21173	WA Suppo	Washington State Support Regis	04/04/2016	481.15
Total for 4/4/2016:				36,808.55
Report Total (9 checks):				36,808.55



**CITY OF LA CENTER COUNCIL  
REGULAR MEETING  
March 23, 2016**

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**REGULAR MEETING:**

1. Mayor Thornton called the meeting to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

**Council:**

Councilmember Birdwell-Currey	Present
Councilmember Luiz	Present
Councilmember Williams	Present
Councilmember Valenzuela	Present
Councilmember Cerveny	Present
Mayor Thornton	Present

**Staff:**

Marc Denney, Chief of Police  
Daniel Kearns, City Attorney  
Suzanne Levis, Finance Director  
Jeff Sarvis, Public Works Director

**Guests:**

Mike Bomer	Larry Lewton
Bernie Bottens	Colby Newton
Doug & Barbara Burtwell	Dennis & Gail Nuttbrock
Skip Carlson	Jeremy Smith
Matt Conner	Chris Swindell
Chad Davis	Andy "Sheriff" Taylor
Rosemary & Jack Davis	Rick & Suzi Terrell
Al Filla	Morgan Wentworth
Judy Hickman	

4. **CONSENT AGENDA**

- A. **APPROVAL OF CLAIMS/ADJUSTMENTS – 03.23.16**
- B. **REGULAR MEETING MINUTES – 03.09.16**
- C. **APPROVE APPOINTMENTS OF COMMISSIONER AND ALTERNATES TO PLANNING COMMISSION**
- D. **TITLE TRANSFER DOCUMENTS FOR TRIBAL INTERCHANGE IMPROVEMENTS**



**CITY OF LA CENTER COUNCIL  
REGULAR MEETING  
March 23, 2016**

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**MOTION MADE BY COUNCILMEMBER LUIZ, SECONDED BY COUNCILMEMBER CERVENY AND CARRIED UNANIMOUSLY TO APPROVE THE MARCH 23, 2016 CONSENT AGENDA.**

**5. COUNCIL STAFF REPORTS/ANNOUNCEMENTS.**

**A. MAYOR'S REPORT.**

- Mayor Thornton thanked the five people who applied for the seats on the Planning Commission. The people selected are as follows: Doug Boff, Commissioner; Dennis Nuttbrock and Jeremy Smith, Alternates.
- The annual Lions Club Pancake Breakfast and Easter Egg Hunt is Saturday, March 26, at the Holley Park Community Center.

**B. ATTORNEY'S REPORT – CITY ATTORNEY DANIEL KEARNS.** The Growth Management Hearing Board (GMHB) appeal is over, the compliance letter Order has been received, and the Court of Appeals case has been dismissed. The Cowlitz oral argument in D.C. Circuit Court was March 18, and a decision is expected sometime this summer.

**C. COUNCIL COMMENTS.**

- **COUNCILMEMBER BIRDWELL-CURREY** – None.
- **COUNCILMEMBER LUIZ** wished everyone a wonderful Easter holiday.
- **COUNCILMEMBER WILLIAMS** thanked everyone for coming to the meeting.
- **COUNCILMEMBER VALENZUELA** enjoyed participating in the Career Fair as a keynote speaker, and he looks forward to working with the School District on their projects.
- **COUNCILMEMBER CERVENY** enjoys seeing everyone in attendance at the meetings and appreciates the public input. Have a nice Easter!

**D. STAFF REPORTS.**

- **DIRECTOR SUZANNE LEVIS, FINANCE DEPARTMENT.** Director Levis presented:
  - Financial Agreement with Cowlitz Indian Tribe: The City has hired David Trageser of D.A. Davidson & Co. as a Financial Advisor. Nancy Neraas of Foster Pepper has also been retained by the City as bond counsel. The



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first meeting is scheduled next week. We will request reimbursement from the Cowlitz Tribe for the costs.

- Financial Reports: The 1<sup>st</sup> quarter financial report will be presented at the April 27 City Council meeting.
- City Events. A summary of the 2015 budget and estimated budget for 2016 events was provided with the Staff Report. The 2015 costs for the float were approximately 40% for overtime salary. Costs for all City-sponsored events was reduced this year and included reducing the number of parades the float is involved from five to three resulting in a reduction in costs of \$12,000 overall. Many other events are still financially supported by the City, and the Our Days Committee is now all volunteers.

**6. CITIZEN'S PUBLIC COMMENT.**

**LARRY BARTEL, 911 N 65<sup>TH</sup> AVE., RIDGEFIELD.** The Clark County Fire & Rescue Board took official action and approved a petition from Clark County Fire District #2 to place a merger petition on the August ballot to become part of CCF&R.

**ANDY "SHERIFF" TAYLOR, 1414 E. 4<sup>TH</sup> CIR., LA CENTER.** As a member of the American Legion, he thanked Council for returning the flags in Council chambers to their proper positions. He then reminded people of the Lions Club breakfast and Easter egg hunt this Saturday.

**DAVE BARNETT, COWLITZ TRIBE.** There will be a meeting soon with the La Center Chief of Police to discuss a law enforcement agreement with the Cowlitz Tribe. Clark County filed for an injunction, but the Tribe has not heard anything. The Tribe is still proceeding. He was encouraged by the financing update received from the Mohegans in Connecticut. KeyBank will be the lender for the sewer extension project. A conference call is scheduled tomorrow, and Public Works Director Jeff Sarvis will be one of the participants.

**7. PRESENTATIONS – None.**

**8. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS.**

**A. PUBLIC HEARING – UPDATES TO THE 2016-2036 LA CENTER COMPREHENSIVE PLAN.**

Consultant Eric Eisemann presented the March 1, 2016 draft of the Comprehensive Plan for adoption and provided additional updates. The County recalculated their population allocations and buildable land analysis which has a slight impact on the Cities of La Center and Ridgefield. It does not affect the



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zoning and comprehensive maps or any of the policies that are in the Plan. Mr. Eisemann recommended adopting the Plan with amendments to include these changes.

MAYOR THORNTON opened the discussion up to public comment at 7:19 p.m. There being none, he closed public comment at 7:20 p.m.

**B. ORDINANCE NO. 2016-01 ADOPTING AMENDMENTS TO THE LA CENTER COMPREHENSIVE PLAN IN ACCORDANCE WITH RCW 36.70A, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

Ordinance No. 2016-01 was included in the discussion under Item 7.A, Public Hearing.

**MOTION MADE BY COUNCILMEMBER CERVENY, SECONDED BY COUNCILMEMBER LUIZ AND CARRIED UNANIMOUSLY THAT THE CITY COUNCIL FINDS THE CITY OF LA CENTER HAS FULFILLED ITS OBLIGATION UNDER RCW 36.70A.130 WITH AMENDMENTS IN RESPONSE TO THE COUNTY'S CHANGES IN POPULATION; AND FURTHER MOVES THAT THE CITY ADOPT ORDINANCE 2016-01, INCLUDING EXHIBIT A, B AND C, AMENDING THE LA CENTER COMPREHENSIVE PLAN WITH AMENDMENTS.**

Mayor Thornton then called for a Roll Call vote:

- Councilmember Birdwell-Currey: Yes
- Councilmember Luiz: Yes
- Councilmember Williams: Yes
- Councilmember Valenzuela: Yes
- Councilmember Cerveny: Yes

**C. RESOLUTION NO. 16-405 APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT WITH MINIT MANAGEMENT, LLC PURSUANT TO RCW 36.70B.170 THROUGH 36.70B.210 AND LCMC CHAPTER 18.60 RELATED TO CERTAIN TRANSPORTATION IMPROVEMENTS CONSTRUCTED IN CONJUNCTION WITH THE COWLITZ TRIBAL DEVELOPMENT AND INTERSTATE 5 INTERCHANGE IMPROVEMENTS.**

City Attorney Dan Kearns and Public Works Director Jeff Sarvis presented. This agreement authorizes the City to enforce its right-of-way requirements by cutting off access onto La Center Road in order to protect the ramps to I-5. Additional terms of the agreement were summarized.

At 7:30 p.m., MAYOR THORNTON opened the discussion to public comment.

**MARK STOKER, ATTORNEY FOR MINIT MANAGEMENT, VANCOUVER, WA.** (Mr. Stoker's entire statement is available on file and made a part of these Minutes.)



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Mr. Stoker introduced one of the property owners in attendance, Joe Tanner. The Development Agreement (“DA”) will set the framework for the interchange construction and reflects what is considered to be a fair value for what his clients are losing in terms of access, circulation, and possible dedication of right-of-way if the alternative alignment goes through. The DA, together with the Intergovernmental Agreement and Minit Management’s agreement with the Cowlitz Tribe, reflect a total package of mitigation and development. He believes it to be fair and reasonable for what his clients are losing. His clients support the DA and ask that Council approve it.

**STEVE HORENSTEIN, 500 BROADWAY ST., SUITE 120, VANCOUVER, WA**, is in attendance on behalf of the Cowlitz Tribe who supports the adoption of the DA. Minit Management’s preferred alignment allows a great deal of benefit to the City on the issue of value for land vacated and will also allow them to redevelop the site in an area that will become much more commercially developed as the Tribe project goes forward. The City will be getting a road that does not exist today resulting in better traffic patterns and improved sales and property taxes. Mr. Horenstein encouraged Council to approve the DA to allow both projects to move forward.

**DAVE BARNETT, COWLITZ TRIBE**. The preferred alternative is to go through the Minit Management property. He is enthusiastic about the partnerships being developed and encouraged Council to adopt and execute the DA so that the project can move forward.

**JOSH SOSKE, 29400 NE 66<sup>TH</sup> AVE., BATTLE GROUND, WA**. A lot of money is being invested in the traffic circles in town and at the junction, but the one stop light will be a detriment. When traffic increases, it will become a congestion point close to the freeway. He is in full support of the project.

**MAYOR THORNTON** closed public comment at 7:43 p.m.

**COUNCILMEMBER CURREY-BIRDWELL** recused herself from participating in the discussion and voting on a motion due to a conflict of interest because she currently works for Minit Management.

**COUNCILMEMBER VALENZUELA**: In the previous agreement, there was a provision for a land swap—square footage for square footage—on Paradise Park Road on either the southern or northern end. In the new agreement, section 5 was changed without notice. Under the State Constitution, the City cannot benefit from a private party; however, a fair swap is acceptable. In the previous agreement, the property would be appraised and then the City would get that value returned to them. This is not the agreement that Council had put forward



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for consideration. He has a responsibility to protect the City’s interest and suggested getting an opinion from the Attorney General.

After discussion amongst Councilmembers and the City Attorney, the following motion was made:

**MOTION MADE BY COUNCILMEMBER LUIZ, SECONDED BY COUNCILMEMBER CERVENY AND CARRIED BY MAJORITY TO APPROVE RESOLUTION NO. 16-405 APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT WITH MINIT MANAGEMENT, LLC PURSUANT TO RCW 36.70B.170 THROUGH 36.70B.210 AND LCMC CHAPTER 18.60 RELATED TO CERTAIN TRANSPORTATION IMPROVEMENTS CONSTRUCTED IN CONJUNCTION WITH THE COWLITZ TRIBAL DEVELOPMENT AND INTERSTATE 5 INTERCHANGE IMPROVEMENTS.**

AYES: 3 (Councilmembers Williams, Cerveney, and Luiz)  
NAYS: 1 (Councilmember Valenzuela)  
ABSTAIN: 1 (Councilmember Birdwell-Currey)  
ABSENT: 0

9. **ITEMS REMOVED FROM THE CONSENT AGENDA – None.**

10. **UNFINISHED BUSINESS.**

**A. 2016 GREEN NEIGHBOR RECYCLING DAY – UPDATE.** Public Works Director Sarvis presented a follow-up report from the March 9, 2016, City Council meeting. City staff is not required to work the event, and the event will occur as scheduled on April 20 from 9 a.m. to 1 p.m. at Holley Park for all Clark County residents. A promotional flyer for the event will be distributed in the April 1 sewer utility bills. (The flyer will be mailed to citizens without sewer service.) Information on curb-side recycling will be provided to citizens as well, in the future. Volunteers are welcomed.

Director Sarvis recommended that Council move to approve the City promoting and supporting the event without providing paid City staff.

**MOTION MADE BY COUNCILMEMBER LUIZ, SECONDED BY COUNCILMEMBER CERVENY AND CARRIED UNANIMOUSLY TO APPROVE THE CITY SUPPORTING THE CLARK COUNTY GREEN DAYS RECYCLE EVENT BUT NOT PROVIDE PAID STAFF FOR THE EVENT.**





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11. **NEW BUSINESS.**

**A. WAIVER OF FEES FOR SCHOOL DISTRICT.**

Finance Director Suzanne Levis presented a Staff Report with a letter from Dr. Mark Mansell, Superintendent of La Center School District. Dr. Mansell requested that the City waive the inspection fees for the construction of the stadium roof and field house in connection with the Department of Commerce school grant in order meet the conditions of acceptance for a \$200,000 donation in steel from the Colf family towards the project.

The City will incur an out-of-pocket expense of approximately \$5,000; however, the benefits of this project will outweigh the costs.

Director Levis recommended Council approve the waiving of the City plan review and building inspection fees for the projects funded by the Commerce Department grant on School District property.

At 8:05 p.m., **MAYOR THORNTON** opened the discussion to public comment.

**DR. MARK MANSELL, SUPERINTENDENT.** This is a grant that benefits the City and the School District to enhance community assets for all citizens from students to adults. The Colf gift is a tremendous opportunity to continue to leverage more opportunities for citizens who live in the city limits and close surrounding area. Dr. Mansell strongly encouraged Council's approval to waive the fees.

**JOSH SOSKE, 29400 NE 66<sup>TH</sup> AVE., BATTLE GROUND, WA.** The School District applied for a \$2 million grant to extend the trails and build a full five-mile loop through town, add an additional park on the other side of the river, build a community garden, and pave the track for winter use. The idea is to create a group of venues in the area and enable people to walk to these venues.

At 8:10 p.m., **MAYOR THORNTON** closed public comment.

**MOTION MADE BY COUNCILMEMBER WILLIAMS, SECONDED BY COUNCILMEMBER CERVENY AND CARRIED UNANIMOUSLY TO APPROVE THE CITY WAIVING THE PLAN REVIEW AND BUILDING INSPECTION FEES FOR THE PROJECTS FUNDED BY THE COMMERCE DEPARTMENT GRANT ON SCHOOL DISTRICT PROPERTY.**



**CITY OF LA CENTER COUNCIL  
REGULAR MEETING  
March 23, 2016**

*These minutes are  
considered a  
DRAFT copy until  
approved by the  
City Council*

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12. **ADJOURNMENT.**

Meeting was adjourned at 8:11 p.m.

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Mayor Greg Thornton

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Suzanne Levis, Finance Director/Clerk



## Department of Public Works

### In the Works – Staff Report April 2016

#### Development Update –

- Sunrise Terrace (120 lot phased development) – Submitting Plans April 11, 2016. Plans to begin construction after June 1.
- Kays Subdivision (37 lot phased development) – Final plans submitted April 5, 2016. Plan to begin construction after June 1.
- Highland Terrace (110 lot subdivision) is also active with engineering work beginning. Working on final design, plan to construct 2017.
- Annexation (Randy Goode Property) – A buyer for the property has engaged the City pending annexation. The property zone MDR-16 will accommodate a mix of housing types including apartments. The exact number of units to be constructed is not determined at this time but is expected to exceed 300 units. Mr. Goode is working with Planner Eisemann in adjusting boundaries and providing updated surveys.
- Dana Heights (15 lot subdivision) – This subdivision is 4 acres and located along 7<sup>th</sup> Street between Cedar and Dogwood Avenues. The preliminary plat is extended through 2017. Construction plans are approved and interest in development of the site remains high.
- Overall renewed interest in all previously approved subdivisions totaling 308 Single Family lots not including the 40 acre Goode annexation zoned at MDR 16.
- Owners Lincoln and Joan Wolverton have filed a petition for annexation. This parcel is approximately 25 acres in size, zoned R-7.5 and has been in the City's UGA for more than 10 years.

#### General Update –

- Work continues within the context of the Intergovernmental Agreement with the Cowlitz Indian Tribe. Two levels of work are occurring. Sanitary Sewer design is estimated to be 30% complete by May. Finance continues to work with the Tribe on the funding front.
- In response to Councilmember questions regarding activity (odds and ends) on the four acre parcel near the I-5/La Center Road: The property owner intends to begin to remove concrete and miscellaneous storage items. The owner is preparing to market the property and has hired an architectural firm for assistance in profiling the various uses for the site. These are initial

discussions with staff who will periodically follow up with the owner to see that progress on clean up continues.

- The Transportation Capital Facilities Plan (CFP) update is underway. The City solicited proposals from qualified firms and selected DKS Associates to perform the work. This work includes updating the 20-year and 6-year Transportation Improvement Plan including various planning work sessions and will conclude on June 1, 2016.
- Building code updates are due to be complete by June 1, 2016. This update cycle is mandated by the State. Former building official David Johnson has agreed to work with the City in updating these codes.
- Projects currently out for bid include the Sewer Manhole Repair, HVAC Services and Pavement Preservation (Chip Seal on Pacific Hwy between 10 Street and Bolen Road).
- The bidders package for the Sewer Replacement Project in Pacific Highway is nearly complete and should be bid within the next two weeks.
- The City is soliciting assistance with the plans and specifications in conducting environmental and geotechnical evaluations, archeological investigations, electrical, etc. for the construction of the Pollock Park/Restrooms, Breeze Creek Trail, 2<sup>nd</sup> Street Trail Connection and the E Avenue trail section.

Please contact me with any questions or concerns.

Respectfully Submitted,  
Jeffrey B. Sarvis, Public Works Director

# Staff Report

To: Mayor Thornton, La Center City Council  
From: Suzanne Levis, Finance Director/Clerk  
Date: April 13, 2016  
Re: Staff report

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The Port of Vancouver has approached local governments in Clark County for a letter of support for their upcoming application for a Foreign-Trade Zone. They have asked that the letter of support be returned to the Port by April 14<sup>th</sup>.

The request for the letter of support was sent to Clark County, all cities within Clark County (included Woodland), CREDC, and the Ports of Camas/Washougal and Ridgefield and others. The majority have already provided a letter of support.

The Port has provided some information on Foreign-Trade Zones and how it could benefit Clark County, which is attached to this staff report.

**Motion:**

I make a motion to authorize Mayor Thornton to sign the letter of support for the Port of Vancouver, supporting its application for a Foreign-Trade Zone.

## **SUPPORT FOR PORT OF VANCOUVER'S APPLICATION FOR A U.S. FOREIGN-TRADE ZONE COVERING CLARK COUNTY, WASHINGTON**

The United States Foreign-Trade Zones Program was founded through the Foreign-Trade Zones Act of 1934 and encourages foreign commerce in the United States by allowing special customs-related benefits to businesses locating their international operations in a Foreign Trade Zone (FTZ).

The program is administered by the Foreign-Trade Zones Board. The Board is responsible for licensing and monitoring FTZs across the United States and Puerto Rico, and granting authority to local organizations (usually public) to establish and operate FTZs in their communities. These grants of authority are obtained through an application to the Board. If the application is approved, the applicant is referred to as the grantee of the newly established zone. Operations within the zone are overseen by the local U.S. Customs and Border Protection (CBP) office (*Portland CBP will have oversight*). Any company seeking to operate in the zone must first obtain activation approval from CBP.

### **Applying for Foreign-Trade Zone status:**

Organizations submitting applications must be qualified to apply for a zone grant of authority under state laws (*Port of Vancouver will be the Grantee*). Applicants are usually state, county or public organizations such as port authorities or economic development agencies. All zones must be operated as a public utility with equal access provided to all potential use at fair and reasonable rates.

Under the Board's regulations, FTZ sites must be in or adjacent to a CBP port of entry, meaning that each site associated with the zone must be no more than 60 miles or 90 minutes' driving time of the outer limits of a CBP Port of Entry. All of Clark County is within 90 minute driving time of Portland CBP. Each CBP port of entry is entitled to a zone. Applicant's proposing a FTZ for a CBP Port of Entry already served by a zone must justify why an additional zone is needed to meet the convenience of commerce.

In applying to establish a FTZ, the applicant has two options in terms of the framework under which the zone will operate:

- The Traditional Site Framework (TSF) is designed to serve zones that are focused on attracting FTZ activities to a limited number of fixed FTZ sites that serve multiple users such as port or airport facilities.

- The Alternative Site Framework (ASF) is designed to serve zones that want the flexibility to both attract users/operators to certain fixed sites and also want the flexibility to serve companies at other locations where the demand for FTZ services arises in the future. Port of Vancouver is filing under ASF.

Under ASF, Foreign-Trade Zones are based on a service area. The service area is defined as one or more jurisdictions (often counties) within which the grantee will be able to propose zone sites. Clark County is our proposed Service Area. The ASF allows grantees to use a simple, 30-day process to establish new sites geared towards specific companies either as a Subzone or a Usage-driven site. These sites enable grantees to locate zone designation where companies' needs actually arise. By bringing zone designation to firms, subzones or usage-driven sites help grantees respond to growth opportunities in the local economy and largely eliminate the need to try to anticipate where future activity may occur.

### **The Five Principal Benefits to Companies Utilizing FTZ:**

1. Postponement of duty and excise tax payment on foreign merchandise until said merchandise physically leaves the FTZ facility either in its condition as admitted into the FTZ or as part of a finished article -- commonly referred to as "the duty deferral principle."
2. Reduction of customs duties on foreign components/raw materials (inputs) which carry a higher duty rate than the finished article (output) -- commonly referred to as "the inverted tariff principle." The company can reduce the rate of duty from the higher rate that may apply to the input to the lower rate of duty that may apply to the output.
3. Elimination of customs duties on foreign merchandise re-exported from the United States either in its condition as admitted into the FTZ or as part of a finished article.
4. Elimination of customs duties on foreign merchandise which is defective or which, during the production cycle, become waste.
5. Logistics advantages, such as direct delivery and weekly estimated entries (which can result in savings with respect to Merchandise Processing Fee payments).

Date: April 13, 2016

Mr. Todd Coleman  
Chief Executive Officer  
Port of Vancouver USA  
3103 NW Lower River Road  
Vancouver, WA 98660

RE: Letter to the Port of Vancouver USA regarding support of a Foreign-Trade Zone Application

Dear Mr. Coleman:

The City of La Center, Washington has been made aware that the Port of Vancouver USA is in the process of preparing a Foreign-Trade Zone application that will include Clark County as its Service Area. Further, it is our understanding that the Port is including as the Magnet Site for this Foreign-Trade Zone Project, the Port property known as Terminals 2, 3, 4 and 5.

As the City of La Center is located within Clark County, Washington, we support the potential benefits of Foreign-Trade Zones utilization.

Please let us know if we can provide any additional assistance to the Port in its quest for the establishment of a Foreign Trade Zone in Clark County, Washington.

Respectfully submitted,

Greg Thornton  
Mayor, City of La Center