



DIRECT PAY AUTHORIZATION

To participate in Direct Pay please complete this form and return to:

City of La Center
Utility Department
214 E. 4th St.
La Center, WA 98629

Customer Name

Customer Account Number
(as it appears on your billing)

Service Address

Mailing Address

City, State and Zip

City, State and Zip

Telephone Number

I/we agree to the terms of authorization and authorize the City of La Center Finance Department to request deductions from my/our account and the financial institution below to transfer payment in the amount of my monthly utility bill to the City of La Center on the due date. This authorization to remain in full force and effect until the City of La Center has received written notification from me (or either of us) of its termination in such time as to afford the City of La Center and Financial Institution a reasonable opportunity to act on it.

**Please attach a VOIDED blank check
to ensure your numbers are entered correctly**

Bank Name

Name(s) on Account

Bank Account Number

Bank Routing Number

Date

Authorized Signature(s)

CITY OF LA CENTER

Conditions of Authority: Direct Pay

1. City of La Center

- a. Will deduct the outstanding balance of the customer's utility bill from the customer's bank account on the due date specified on the bill of each customer's corresponding period.
- b. The City will notify customers in writing at least one month prior to a change in the base billing amount, i.e. rate increases.
- c. If funds are not available at the scheduled time of debiting, an NSF fee of \$20.00 will be assessed to the customer's account.

2. The Customer may:

- a. At any time, terminate this authority as to future payments by giving written notice of termination to the City of La Center and to the customer's bank if required.
- b. Stop payment of any direct debit to be initiated under this authority by City of La Center by giving written notice to their bank prior the direct debit being paid by the bank.

3. The Customer acknowledges that:

- a. This authority will remain in full force and effect in respect of all direct debits made from my/our account in good faith notwithstanding my/our death(s), bankruptcy or other revocation of this authority until actual notice of such event is received by the City of La Center and my/our bank.
- b. In any event this authority is subject to any arrangement now or hereafter existing between me/us and the bank in relation to my/our account.
- c. Any disputes as to the correctness or validity of an amount debited to my/our account shall not be the concern of the bank except in so far as the direct debit has not been paid in accordance with the authority. Any other disputes lie between me/us and the City of La Center.
- d. Where the bank has used reasonable care and skill in acting in accordance with the authority, the bank accepts no responsibility or liability in respect of:
 - The accuracy of information about Direct Debits on bank statements
 - Any variations between notices given by the City of La Center and the amounts of Direct Debits

4. The Customer's Bank may:

- a. In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other Authority, check or draft properly executed by me/us and given to or drawn on the Bank.
- b. Charge its current fees for this service in force from time-to-time.