

**Public Records Request
La Center Police**

Name: _____ **Phone:** _____

Address: _____
Street City State Zip

Wish to: Inspect Receive Copy

Preferred Delivery: Mail Pick up Email: _____

Record Requested:

Police Case Report – Case #/Type of Incident _____

Traffic Collision Report – Case # _____

Other – Specify: _____

If case number is unknown, please provide date/time/location/details of incident:

Signature of Requestor **Date**

Per RCW 42.56.520: Agency has 5 business days for an initial response

FOR OFFICE USE ONLY

Records Received By:

Signature: _____ Date: _____

Driver's License No.: _____ State: _____

Agency Response:

Allow Access with no redaction or exemption

Allow Access with redaction or exemption, explanation attached to record

Deny Access, record exempt, explanation attached to record

Other: _____

We do not have the requested record(s): _____

Requestor Notified:

Date: _____ Time: _____ By: _____
Initials/PSN

Phone Mail E-mail In Person

Released by: _____ PSN: _____ Date: _____

Case Number: _____

Requestor: _____

Agency/Firm: _____

The record you requested is subject to State Disclosure Law and may be redacted or exempt pursuant to the following:

- No Redactions.**
- RCW 42.56.050** Personal identifiers not of legitimate concern to the public (included social security numbers and driver's license numbers).
- RCW 42.56.240** Active police investigation. **Request has been denied.**
- RCW 42.56.240(1)** Record contains specific intelligence information the non-disclosure of which is essential to effective law enforcement.
- RCW 42.56.240(2)** Complainant, victim or witness requested non-disclosure.
- RCW 42.56.240(5)** Identifying information on child victims of sexual assault prohibited.
- RCW 46.12.380** DOL driver and/or vehicle registrations protected.
- RCW 46.61.506(7)** BAC/Breathalyzer results available only to subject or his/her attorney.
- RCW 10.97.050** Non-conviction data protected under Criminal Records Privacy Act.
- RCW 10.97.70** Information has been provided to assist with civil redress.
- RCW 13.50.050** Record contains confidential juvenile offense information.
- RCW 13.50.100** Restricted/limited release of juvenile information not relating to the commission of a juvenile offense.
- RCW 7.69A.030(4)** Child victim or witness information restricted.
- RCW 70.02.005, 42.56.230, 42.56.360** Contains confidential medical information.
- Other:

If you believe the information furnished has been incorrectly redacted or is incomplete, you may file a written appeal. The appeal must include your name and address, a copy of the redacted document and a copy of this form together with a brief statement identifying the basis of the appeal. Please mail your appeal to:

La Center Police Department
Attn: Records
105 W 5th Street
La Center, WA 98629