

CITY OF LA CENTER
 Public Works Department
 419 E. Cedar Ave., Ste A201
 La Center, WA 98629
 Ph. 360.263.7665/ Fax 360.263.7666



SIGN PERMIT APPLICATION

PERMIT NO:

Applicant Name:	
Business Name:	Phone No.:
Street and Mailing Address:	
Sign Installer :	Phone No.:
Mailing Address:	
Sign Location:	
Date sign installed:	Date sign removed:
Property Owner:	Phone No.:
Owner Address:	
Property Owner Signature:	

Prohibited signs include: billboard, signs with movement, video displays, flashing lights or audible sound; off-premise signs within public rights-of-way; non-compliant with building and electrical codes; attached to a fire escape, fence, trees or natural feature; signs easily confused with government signs, or; signs which obstruct or hazard pedestrians, bicyclists, or motor vehicle sight distance.

Permits are not required for temporary signs (≤30 days), signs inside windows or doors, signs carried by a person, signs required by law, or government signs.

All other signs must obtain a renewable permit (valid for one year), must meet structural and electrical codes, and be maintained in a safe and secure condition. In general, signs greater than 8 feet tall or greater than 6 square feet in area will likely need additional information such as engineered drawing(s), installer contact and license information, etc.

Awning, Retractable	TYPE OF SIGN	Freestanding	
Hanging		Awning, fixed	
Pole		Display	
Banner		Exterior/Wall	
Temporary		Other	
SIGN SIZE	Sign Height:	Sign Width:	SQ. FT.TOTAL:
Illuminated Sign: Y N		Internal sign: Y N	External sign: Y N
Additional sign information:			

****Attach additional information necessary to demonstrate LCMC compliance. (design, existing signage, wall/facade dimensions, etc.)**

SIGN TEXT - include all text to be on proposed sign

FOR OFFICE USE ONLY

Land Use Designation: _____
Variance Necessary: Y N if yes, **Hearing Examiner Review Date:** _____
Special Conditions: _____

Date Received:	Fee Paid:	Date Paid:	
Received By:			
Approved By:		Date Approved:	
Approved By:		Date Approved:	