CITY OF LA CENTER, WASHINGTON
REQUEST FOR PUBLIC RECORDS OR INFORMATION

Requests for public records are governed by RCW 42.17. The City of La Center attempts to promptly respond to all requests for public records. However, requests for research or exempted information as provided in RCW 42.17.310 may not be granted. You may contact City Hall at 214 E. 4th Street or call (360) 263-8662 to check on the status of your request.

DATE OF REQUEST: _____

NAME: _____

ADDRESS: _____

PHONE: _____

PUBLIC DOCUMENT(S) REQUESTED:

_____

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I understand that Washington State law exempts certain documents and records from public inspection and prohibits the use of lists of individuals for commercial purposes. I further understand that an Affidavit To Release Public Records may be required prior to this request being processed. I understand that there is no charge for inspection of public records. I will be charged 15 cents per copy (RCW 42.17.300) for all standard letter size copies I desire and that other size publications are available at cost. I understand that if records are not readily retrievable, that I may also be charged the cost of the time required to compile the records.

_____ _____

SIGNATURE DATE

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RECORDS PROVIDED:

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_____ _____

RECIPIENT'S SIGNATURE DATE